**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on

Monday 12th February 2024 at 7.00pm

**Parish Councillors Present**  J Dean

P Fleming

D Edmondson

S Bargh

S Ayrey

**Also Present:** C Mashiter - Clerk

30 members of the Public

**Apologies:** D Hamer

J Higginson

**The meeting opened at 7pm**

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| **24-013** | **Declarations of Interest**  - J Dean & P Fleming on request from Memorial Hall Treasurer. |  |
| **24-014** | **Dispensations -** J Dean & P Fleming given permission to comment on email from Memorial Hall Treasurer. |  |
| **24-015** | **Public Participation** - Members of the public were present to express there concerns over the planning application 23/01338/FUL for Erection of storage building, construction of hardstanding for caravan storage with associated internal road for Mr Reay at 60 Lancaster Road. It was generally considered to be wholly inappropriate. |  |
| **24-016** | **There were no reports from County Councillor’s** |  |
| **24-017** | **Minutes of the January Meeting**  The minutes, previously circulated, were approved and signed as a correct record by J. Dean |  |
| **24-018** | **Updates and reports from Previous Minutes**  Ongoing - The outside electrical connection had still not  been invoiced. To be excluded from future  minutes.  An email response had been received from the  County Council stating that the cattle grid would  be replaced in this financial year.  Armoured Cable on play park perimeter - the  clerk had spoken to the residents of the  adjacent property who had agreed to pull the  cable back into their garden.  Bio Diversity Grant – on going  Separate Agenda Items -  Electrical work at S/Pt Toilets  Cost of play park repairs  Kersey Meadows  Speed Devices | **Clerk** |
| **24-019** | **Governance**  A Standing Order model has still not been received from SLCC to be followed up again.  SLCC – Introduction to Scribe System relating to finance and accounting systems. This has a ‘Lite’ sub-section for smaller parish councils however it was felt to be of little benefit to Overton Parish Council as there were no invoices to be raise for rental property. It was agreed to retain a system of spread sheets for accounting purposes. | **Clerk**  **Clerk** |
| **24-020** | **Finance**  Enquiries had been made at Halifax plc with a view to opening a Business Account This had been passed to Lloyds Bank who do Business Banking as do Barclays but as Barclays are expected to close their Lancaster Branch it was felt that the Parish Council would not get any benefit from a transfer to them. All councillors were in agreement that the Parish Council stay with Nat West.  A Manager’s 35 day Liquidity Account had been opened in the name of Overton Parish Council and £10,000.00 transferred to it as per the decision at the January meeting.  An email had been received from the Mr Andrew Kenney, Treasurer of Overton Memorial Hall, requesting funding for the purchase of 100 replacement chairs. The cost of each chair was quoted as £14.70 plus vat a total of £1764.00. After discussion on the know state of the present chairs and confirmation from the Clerk that there were sufficient funds in reserve it was Proposed by Phil Fleming and Seconded by David Edmondson that we purchase the chairs for the village hall. All councillors were in favour. Mr Kenney to be notified and details of the supplier obtained for placing the order.  **Payments**  Clerks Salary plus 226.10  Mobile phone refund 11.67  VAT 2.33 £240.10  PAYE £56.40  Thomas Graham – Consumables  38.31  VAT 7.66 £45.97  TECC – tracker charges x 2 years  48.00  VAT 9.60 £57.60  Dennis Barnfield – Mower Service  776.39  VAT 155.28 £931.67  Broadgate Garage – mower fuel  275.71  VAT 55.14 £330.85  Overton Memorial Hall 2024 Rent £180.00  SLCC Digital VAT Course Fee  30.00  VAT 6.00 £36.00 E -O n Next D/D 34.17  VAT 1.71 £35.88  Water Plus Ltd D/D £11.10  **£1925.57** | **Clerk**  **Clerk** |
| **24-021**  **24-022**  **24-023** | **Training**  There were no booked training sessions.  **Planning**  23/033//FUL Erection of storage building and hard standing for caravan storage associated with internal road. For Mr J Reay, 60 Lancaster Road.  The Parish Council consider thatthis application is wholly inappropriate for its situation. The field in question floods, the access road and its proposed entrance too narrow.  Laying a hard standing would in all probability cause a flooding problem for adjacent residents. OPPOSED  24/001/TCA Fell a Scots Pine at 16 Lancaster Road Overton for Mr P Armer. The Parish Council were opposed to felling what appeared to be a perfectly healthy tree. No comments are allowed on this application.  24/00122/FUL Erection of a shed for Mr Bellamy at 2 First Terrace, Sunderland Point. No Objections.  **Parish Matters**  Speed devices have been erected on Lancaster Road and are in working order.  Play Park – No report on artificial turf. Put on hold.  A quotation had been received from the Play Inspection Company, who had carried out the inspection. Their price for carrying out HIC Tests on only 2 pieces of equipment was £395 + vat. To be deferred pending a price being obtained from the city council for all the replacements and repairs on the safety report.  Kersey Meadow – Nothing furthers had been received from Mr Preston. As he continues to breach the terms of his Grazing Licence it was proposed and agreed by all councillors that he be given a notice of termination of licence. One month’s notice to be given from the date of the letter.  Green Team – Due to the continuing adverse weather conditions no maintenance work had been carried out. The length of boundary fence at Trailholme Wood to be replaced by hawthorn or similar hedging was 40 mtrs. Prices to be obtained, 1) for supply and planting 2) supply only. Funds to be taken from the Bio Diversity Grant when it is received.  Sunderland Point Toilets – Eon Next had confirmed the renewed contract prices - 32.500p per kwh and standing charge of 56.000p per day. For a period of one year from Feb. 6th 2024 to Feb 6th 2025.  John Christian Electrical Contractors had sent an estimated price of £470 plus VAT for supply and installation of a consumer unit to meet current standards. This to be deferred pending the renewal or otherwise of the toilet block lease.  An email had been received from Bill Morris informing the parish council that as David Clarke had now left the Point there wasn’t anybody willing to take up the responsibilities of his role in the supervision of the toilets. However there will be a single contact on the cleaning materials and meter readings. Yet to be named. No action to be taken by the parish council until the status of the lease is known. To be progressed by the clerk  Defibrillators - S/Pt is no longer considering the toilet block as an appropriate place for another defibrillator.  Paediatric pads in the churchdefibrillator are due for renewal in May: S/Pt in June and Church Park in July. The hall not until 2025. A decision was taken on the benefit of these pads and it was agreed unanimously that they should be replace even if the adult pads were supposed to deliver a reduced charge if used on a minor. Adults pads were need for April at Church Park. An order to be placed for all the pads at the same time.  Christmas Tree – It had been noted at a recent SLCC meeting that Barton Grange garden department offer a service to erect, decorate and remove a Christmas tree for £500. Further enquiries to be made for full details. | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| **24-024** | **Correspondence**  Hedgehog Highway Protect - Invitation to purchase boxes to place in fences to allow hedgehogs to move about freely. As we are a rural community with plenty of hedge bottoms it was considered that it was not appropriate Hedgehogs R Us to be notified.  Best Kept Village Competition - no interest.  Buckingham Palace Garden Party Invitation – no interest.  Parish Council Forum at Storey Institute re District Local Plan. 2 places available. Nobody available  Scout Group – request to attach a magnet to the flag pole as a Geo Cash. Notify the scout leaders that the pole is aluminium. No Objections.  It was suggested that we ask the Scout Group if they would be interested in looking after the planters – 2 at the bus stop and 2 x down Trailholme Lane.  **There being no other business for discussion the meeting closed at 9.10pm.**  **The next meeting will be held on Monday March 11th 2024 at 7pm in the Supper Room at Overton Memorial Hall** | **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk**  **Clerk** |